

The Annual Parish Council Meeting will be held at Read & Simonstone Village Hall, 6 East View, Read, BB12 7PS, on **Wednesday 17th May, 2023 at the conclusion of the Annual Parish Meeting.**

Public participation: This 15-minute session (time limit of 3 minutes per item/person) is to give members of the electoral public opportunity to indicate interests in the agenda items and/or put questions to the Parish Council that maybe answered at a later date or become an agenda item at the next meeting.

AGENDA

1. List of Councillors elected
2. Apologies for absence
3. Appointment of Chairman (followed by the Chair's signing of declaration of acceptance of office)
4. Appointment of Vice-Chairman and Council Representatives;

Vice-Chair	
Signatories/online bank authorisation	
Planning Committee	
Communications Group	
Lengthsman Co-Ordinator	
Allotment Management	
Playground Inspection	
Footpath Officer	
Parish Council Liaison Committee	
Business Link	
School Link	
Simonstone Parish Council Link	

5. Declarations of Councillors' Interest and dispensations
 - 5.1 To receive declarations of interest from Councillors **on items on the agenda.**
 - 5.2 To receive requests for dispensations for disclosable pecuniary interests (if any).
 - 5.3 To grant any requests for dispensation as appropriate.
6. To approve the minutes of the previous parish council meeting held on **5th April 2022.**
7. Matters arising from the above minutes not on the agenda
8. Public participation:
To receive questions and comments from the public on any agenda item.
9. Borough Councillor's Report
10. Clerk's Report
11. Reports from external meetings
12. Playground:
 - a) To receive the playground inspection report
 - b) Repairs and maintenance
13. Allotment Management Committee report
- 14. Decision Items**
 - a) Plastic free Initiative
 - b) Read Motor Bodies Lease
 - c) Parish Plan
 - d) Any other business
15. Correspondence
16. Planning Applications & Decisions/Enforcements – see over
17. Finance & Accounts – see over
 - a) Payment of accounts
 - b) Receipts
 - c) Bank Reconciliation
18. Items for the next agenda

April Collinson
Clerk